

Party Booth Enclosure Setup Sheet

1. Open bag and layout and group like items together on the ground



2. Start by setting up the 3 ground pieces, the pieces with the connectors going up should be on the left and right.



3. Use the rest of the pieces to construct the top portion. Connect the four poles to one side of the top and then connect to the other top piece.



4. Place the top structure on top of the frame you have built and connect each piece in each corner.



5. Now it is time to put the spandex around the booth, start at one side of the booth and connect the spandex to the bottom using the velcro. Work your way up and around the booth making sure not to pull too tight or too loose. You want it to stretch for a clean look but you don't want extra at the end.



6. The last step is to put on the curtains, use the black clips to clip on the curtains to the rods, two curtains go on each. Make sure your curtains are always facing the same way.

